



ISFIELD PARISH COUNCIL

Clerk & RFO: Anita Emery CiLCA
clerk@isfieldparishcouncil.gov.uk

16TH September 2025

Doc No: 252603

TO MEMBERS OF THE COUNCIL

Dear Members, I hereby give you notice that Meeting of Isfield Parish Council will be held on **Wednesday 24th September 2025 at Isfield Village Hall, TN22 5XG at 19:30**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Anita Emery, Parish Clerk and RFO

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given. The Council are happy to receive comments but responses will be made outside meetings should they be necessary. Time limit to speak with the discretion of the Chair.

4. District and County Councillors' reports

5. Full Council meeting minutes: 23rd July 2025

To **RESOLVE** that the minutes of the meeting as above having been previously circulated, be taken as read and approved.

6. Matters arising from previous minutes

7. Clerks Report

8. Correspondence

To note/discuss correspondence received.

9. Planning Applications to discuss and also any further applications that arise after publication of the agenda.

- **To RATIFY the following applications**

WD/2025/1696/F – DEADLINE 29TH AUGUST 2025

COMPOSTING SITE, ISFIELD ROAD, ISFIELD, TN22 5JJ CHANGE OF USE OF ONE BAY OF A RANGE OF COMPOST MATERIAL STORES TO REPAIR AND MAINTENANCE OF MACHINERY USED ON SITE.

Decision: No Comment

- **To note the following WDC decisions**

WD/2025/1075/F & wd/2025/1075/LIS

CONVERSION OF EXISTING BARN TO A PAIR OF SEMI-DETACHED HOLIDAY LETS, INCLUDING REMOVAL OF TWO 20TH CENTURY EXTENSIONS THE MILL HOUSE, BUCKHAM HILL, ISFIELD, EAST SUSSEX, TN22 5XR.

REFUSED

Appeal Ref: APP/C1435/W/25/3362346

Oaks Farm, Horsted Lane, Isfield, East Sussex TN22 5TX

DISMISSED

WD/2025/1306/F

DEMOLITION OF EXISTING DETACHED GARAGE/WORKSHOP AND ERECTION OF AN ANNEXE/WORKSHOP ON THE GROUND FLOOR, AND A BEDROOM WITHIN THE ROOFSPACE. 1 IVY COTTAGES, STATION ROAD, ISFIELD, TN22 5XA

WITHDRAWN

10. Expenditure

- To ratify August expenditure as itemised on the schedule
- To approve September expenditure as itemised on the schedule
- To ratify urgent tree expenditure at playing field - £1050 + VAT
- To approve various tree work around the playing field of £650.00 + VAT
- To approve/consider a PO Box address for the Clerk at £445.80 per annum
- To consider/approve a grant application from Isfield Theatre Society (subject to receipt of application form)
- To approve a figure to set aside for the Owlsbury Fighting Fund

11. Bank reconciliation

To **RESOLVE** to approve the bank reconciliation and corresponding bank statements for IPC.

12. Year to Date Accounts

To **NOTE** the actual v budget expenditure to date

13. External Auditor Report 2024-2025

To note the External Auditor Report and Notice of Conclusion of Audit.

14. Symbol of Remembrance

To **CONSIDER** erection of suggested location (next to Parish sign) by The Women in Isfield Group

15. Update: Recreation Land Registration

To receive the above from the Clerk

16. Update: EV Charge Points

To **RECEIVE** as above from Cllr Cramond.

17. Reports from Council representatives

To **NOTE** verbal reports from Councillors – e.g. Recreation Ground, Village Hall.

18. Notification of meeting/Suggested items for next agenda

To **NOTE** any suggested items for the next meeting.

19. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing.

Date of next meeting: 26th November 2025 – 19:30 Village Hall