



ISFIELD PARISH COUNCIL

Clerk & RFO: Lee Dunkley BA (Hons), MPhil, FSLCC
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12th September 2024

TO MEMBERS OF THE COUNCIL

Dear Members,

I hereby give you notice that Annual Meeting of Isfield Parish Council will be held on Wednesday 18th September at **Isfield Village Hall, TN22 5XG** at 19:00. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given. The Council are happy to receive comments but responses will be made outside meetings should they be necessary.

4. District and County Councillors' reports

To **NOTE** as above.

5. Full Council meeting minutes: 31st July 2024

To **RESOLVE** that the [minutes](#) of the meeting as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising not appearing on the agenda.

6. Schedule of Payments

To **RESOLVE** to authorise payments on the schedule (forthcoming).

7. Funding for Village Hall

To **CONSIDER** a [request](#) for funding towards [accessibility improvements](#) as above to **RESOLVE** a course of action if applicable.

8. Grant awarding policy

To **CONSIDER** a draft [policy](#) and [application form](#) and to **RESOLVE** a course of action.

9. Gov.uk domain for website and emails

To **RESOLVE** to [spend](#) on converting the website to the formal .gov.uk domain and to create formal email accounts for Councillors and staff.

10. Land registry entry for recreation ground

To **CONSIDER** quotations for enacting the above and to **RESOLVE** a course of action.

11. Update: EV Charge Points

To **RECEIVE** as above from Cllr Cramond.

12. Notification of meeting/Suggested items for next agenda

To **NOTE** any suggested items for the next meeting.

13. Reports from Council representatives

To **NOTE** verbal reports from Councillors – e.g. Recreation Ground, Village Hall.

14. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing.

15. Clerk circumstances

To **RECEIVE** notification of a pending staffing issue for the Council and to **RESOLVE** a course of action.